

PALCO UNIFIED SCHOOL DISTRICT NO. 269
BOARD OF EDUCATION

REGULAR MEETING
July 8, 2024
7:00 P.M.
Palco High School Library
MINUTES

The Pledge of Allegiance was recited
President Tom Benoit called the meeting to order at 7:00P.M.

Members present included Tom Benoit, Kyle Benoit, Brandon Kuhn, Rebecca Hageman, Brian Pekarek, Paul Prewo, and Cindy Blattner.

Absent members included Cody Pieper and Marissa Jone.

Rebecca Hageman moved to approve the consent agenda. Brandon Kuhn seconded.
There was no discussion. Motion carried 4-0.

Brandon Kuhn moved to approve the consent agenda for Annual Start-up requirements for 2024-2025 with meetings at alternating sites and start time at 7pm with the right of the Board of Education to adjourn any regular meeting to another time and place. Tom Benoit seconded.

Discussion included changing the meeting for August to Monday August 12th. The meetings would then be as follows for the 2024-25 school year:

August 12th - Damar
September 4th - Palco
October 2 - Damar
November 6 - Palco
December 4 - Damar
January 8th 2025 - Palco
February 5th- Damar
March 5th - Palco
April 2nd - Damar
May 7th - Palco
June 4th - Damar
July 2nd - Palco

Motion carried 4-0

Tom Benoit moved to approve the District Assignments 4.B. 1-34 as presented below:

Title VI, Title VII, Title IX, Sec. 504 Compliance Officer - Paul Prewo
School Lunch Designated Agent - Ginger Dinkel
Child Care Officers - Brian Pekarek and Paul Prewo
Homeless Children Duties Coordinator - Brian Pekarek
Truancy Reporting - Paul Prewo
Freedom of Information Officer - Brian Pekarek
Hearing Officer for Students and Faculty - Brian Pekarek

Board of Education Treasurer - Kim Eichman
Clerk of the Board - Cindy Blattner
Custodian of Records - Cindy Blattner
KPERS Agent - Cindy Blattner
Insurance Representative - Cindy Blattner
Deputy Clerk of the Board - Paul Prew
AHERA Representative - Brian Pekarek
Money Depository - Astra Bank, Plainville Branch or Mid America Bank, Palco Branch
Official School Newspaper - Plainville Times
School District's Attorney - Jeter Law, Ashley Comeau
School District's Accounting/Auditor - Loyd Group, LLC.
Section 125 Plan - American Fidelity
Memberships - KASB and KASB Legal Assistance
Workmen's Compensation - KASB
KASB Recommended Board Policy
Student Insurance - KERMP
Special Education hearing Officers - As needed from the state
Early payment of invoices - Allows the clerk to pay bills that come due before regularly scheduled BOE meetings.
Rescind all policy actions from the previous year and adopt current written policies as those that will govern for the school year.
1116 hours or 186 days - School calendar is based on hours
Mileage rate - \$0.67
Substitute pay - \$100 per day
Substitute Para Pay -\$10.50 per hour(in accordance with NCKSEC reimbursement)
Textbook rentals:
K-12 - \$40 (max of \$80 per family)
Pre-school- \$35
Art Class Fee - \$25
School meal prices:
K-5- \$2.95
6-8- \$3.00
9-12- \$3.05
Faculty/staff- \$4.90
Extra milk- \$.60
Petty Cash accounts:
Damar Elementary School - \$1500
Junior/Senior High School - \$1500
Board Committee Appointments for 2024-2025 (listed by current representation)
Advocacy in Action - Rebecca Hageman
Technology Representative - Tom Benoit and Marissa Jones
PDZ Representative - Brandon Kuhn
NCKSEC Representative - (needed)
Negotiations - Rebecca Hageman and Tom Benoit
SHESC - Tom Benoit

Kyle Benoit seconded the motion. Discussion included increasing mileage rate to match the state rate of \$0.67, having textbook rentals/fees remain unchanged, and increasing meals pricing by \$.10 across all levels as recommended by the state.

Rebecca Hageman moved to increase the mileage rate from \$.59 to the state rate of \$.67. Brandon seconded the motion. Motion carried 4-0.

Motion by Tom Benoit seconded by Kyle Benoit for District Assignments 4.B. 1-34 carried 4-0.

Rebecca Hageman moved to adopt the annual waiver of requirements for generally accepted accounting principles (GAAP) for FY24 and FY25.

Brandon Kuhn seconded. There was no discussion. Motion carried 4-0.

Kyle Benoit moved to continue membership in Kansas Association of Rural Education (KARE) Known previously as Schools for Quality Education at \$400 for the 24-25 school year.

Rebecca Hageman seconded. There was no discussion. Motion carried 4-0

Brandon Kuhn moved to continue School Nurse contract with Rooks County Health Department at a cost of \$2500 plus county rate travel allowance for the 24-25 school year. Kyle Benoit seconded. Discussion. Motion carried 4-0.

Tom Benoit moved to continue with Student Accident Insurance through Gallagher for the 2024-2025 school year at a cost of approximately \$900. Rebecca Hageman seconded. Discussion. Motion carried 4-0.

Reports presented by Paul Prewo- principal included date change for summer school, buses listed on Purple Wave, handbook items and updates, price report on Renaissance subscription, McGraw Hill 6 year quote, Interviews for open positions, class requirement updates, returning teacher wishlists, jumper cables in all vehicles and mowing expectations.

Reports presented by Dr. Brian Pekarek - Superintendent included Safe and Secure grant update, Patterson Grant opportunity for rural daycares, and district financials related to negotiations.

Advocacy in Action – Rebecca Hageman - No report

Technology Representative – Tom Benoit and Marissa Jones - Smart screens and laptops have arrived.

PDZ Representative – Brandon Kuhn - Town hall in August (McKenna Center or school)- meeting will occur later this week. No report.

NCKSEC Representative –position needs to be filled by board.

Negotiations – Rebecca Hageman - (Need new representation for GS and HS)-meeting on Wednesday July 10th at 7P.M.

SHESC – Tom Benoit - Continuing with new hires and turnovers.

Brandon Kuhn moved to place activity accounts with Mid America Bank for a local option and ease of securing funds for school activities. Tom Benoit seconded. Discussion included completing audits for FY23 and FY24 with potential planned move to follow of the general fund. Motion carried 4-0

Payroll outsource was shared by the clerk. The necessary CSV file to upload into Fund Accounting is not accepted by Fund accounting which creates entering the figures for the outsourcing group and then duplicating that entry for the district accounting system. There is still interest in securing outsource for W-2's and 1099's. Outsourcing of payroll may need to be re-evaluated if and when new software is considered. Clerk recommended cross training a payroll back up.

Executive Session - Non-Elected Personnel Tom Benoit moved to enter executive session at 8:30 P.M. for 30 minutes for purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the Board will return to the open session in this room at 9:00 P.M. Included in the executive session are all present Board members, Brian Pekarek, and Paul Prew. Kyle Benoit seconded. Motion carried 4-0

Executive Session - Non-Elected Personnel Rebecca Hageman moved to enter executive session at 9:02 P.M. for 10 minutes for purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that the Board will return to the open session in this room at 9:12 P.M. Included in the executive session are all present Board members, Brian Pekarek, and Paul Prew. Brandon Kuhn seconded. Motion carried 4-0

Brandon Kuhn moved to approve Mary Singleton for JH/HS Math Instructor. Kyle Benoit seconded. Motion carried 4-0.

Tom Benoit moved to approve Charlie Russell for PE Instructor (with football and basketball coaching positions). Rebecca Hageman second. Motion carried 4-0.

Kyle Benoit moved to approve Tami Anderson for District para. Rebecca Hageman seconded. Motion carried 4-0.

Tom Benoit moved to approve Cindy Blattner as Board Clerk Monday during the day and Wednesday evenings for BOE meetings and AG/Science Instructor. Kyle Benoit second. Motion carried 4-0.

Tom moved to approve Robin VanLaey as JH Assistant volleyball coach. Brandon second. Motion carried 4-0.

Tom moved to approve Josh Keller as JH football coach. Kyle Benoit second. Motion carried 4-0.

Board comments included a discussion on the procedure to post an open BOE position. clerk to proceed.

Kyle Benoit moved to adjourn the meeting. Rebecca Hageman second. Motion carried 4-0.

Meeting adjourned at 10:36 P.M.

Respectfully submitted

Cynthia Blattner USD 269 Board Clerk

DRAFT

